

## Allen Township Trustees

January 6, 2015

The Allen Township Trustees met in reorganizational session with all members present. The Fiscal Officer called the meeting to order and opened nominations for chairman. Flanagan moved that Stacy be chairman with Huffman seconding. Roll call - all yes. Huffman moved that Flanagan be vice-chairman with Stacy seconding. Roll call - all yes. Stacy appointed himself as chairman of finance & roads; Huffman as chairman of safety & cemetery; and Flanagan as chairman of building & maintenance.

Flanagan moved that regular meetings be held February 10<sup>th</sup> and monthly thereafter on the first Tuesday of March through December. All meetings will begin at 7:00 p.m. in the Allen Township Center. Huffman seconded the motion. Roll call - all yes.

The minutes of December 3, 2014 were read and approved as corrected.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$22,577.76 for outstanding bills. Flanagan moved to pay these bills with Huffman seconding. Roll call - all yes.

Schimmoeller passed out the Allen Township equipment inventories requesting that they be reviewed for accuracy and returned accordingly.

Schimmoeller provided the Trustees with the year end 2014 financial reports and reviewed the highlights with them.

Flanagan moved that Jacob Gilliland be hired as a part time snowplow driver. Huffman seconded the motion. Roll call all yes.

Hickman advised that he is looking into replacing the 1994 Grass Fire Truck this year. He also advised that the ATVFD will be doing some fire training at the property recently purchased by the Township on TR220.

A letter from the Ohio Division of Liquor Control was received regarding a liquor license request from Pilot Travel Centers. The Trustees are being advised of the application and being asked if they would like to have a public hearing on the matter. After a brief discussion the Trustees advised the Fiscal Officer to respond back that no hearing is requested.

Schimmoeller presented a Resolution to establish the three trustees as the 2015 audit committee. Flanagan moved to adopt the resolution with Huffman seconding. Roll call - all yes.

Huffman moved that the Trustees annual salary for 2015 be paid in equal monthly installments with the Trustees providing the Fiscal Officer with monthly payroll certifications allocating their time spent between roads and general administration activities for that month. Flanagan seconded the motion. Roll call - all yes.

The Fiscal Officer advised he will take his full salary on a monthly basis.

Huffman moved that the 2015 snowplow driver hourly rate be \$17.00. Flanagan seconded the motion. Roll call - all yes.

Stacy moved that Margaret Potteiger continue to be a part-time janitor for 2015 at a rate of \$12.50 per hour. Flanagan seconded the motion. Roll call - all yes.

Flanagan moved that the 2015 Firemen administrative monthly salaries be as follows: Chief - \$680; Two Assistant Chiefs - \$170 each; 3 – Captains at \$75 each. In addition, the motion established the “fire-run” rate at \$12.00 per fireman per run. The motion was seconded by Huffman. Roll call - all yes.

Flanagan moved that Tony Humphrey continue to be a part-time maintenance worker for 2015 at a rate of \$700 per month and Dustin Humphrey also continue to be a part-time maintenance worker for 2015 at a rate of \$1,770 per month effective 1/1/2015. Stacy seconded the motion. Roll call – all yes.

Flanagan moved to adopt a Resolution Retaining Elizabeth M. Stanton and The Firm of Taft, Stettinius & Hollister, LLP as Legal Counsel to Advise and Represent the Township in 2015 Annexation Matters. The motion was seconded by Stacy. Roll call - all yes. A retainer agreement was also executed establishing rates should legal counsel become necessary in 2015.

The firemen’s breakfast will be held on 3/7/14 at 8:00 a.m. in the Allen Twp Center.

Meeting adjourned at 9:20 p.m.

The next regular meeting will be February 10, 2015 at 7:00 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer  
(Proper notice given by publishing & posting with agenda.)

Mike Stacy, Chairman