

# Allen Township Trustees

**January 7, 2014**

The Allen Township Trustees met in reorganizational session with Flanagan and Stacy present. The Fiscal Officer called the meeting to order and opened nominations for chairman. Stacy moved that Flanagan be chairman with Flanagan seconding. Roll call - all yes. Flanagan moved that Stacy be vice-chairman with Stacy seconding. Roll call - all yes. Flanagan appointed himself as chairman of finance & roads; Huffman as chairman of safety & cemetery; and Stacy as chairman of building & maintenance.

Stacy moved that regular meetings be held monthly on the first Tuesday of February through December. All meetings will begin at 7:00 p.m. in the Allen Township Center. Flanagan seconded the motion. Roll call - all yes.

The minutes of December 3, 2013 were read and approved as read.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$5,330.44 for outstanding bills. Stacy moved to pay these bills with Flanagan seconding. Roll call - all yes.

Schimmoeleer provided the Trustees with the year end 2013 financial reports and reviewed the highlights with them.

Flanagan reported that there was nothing new to report on the proposed installation of a new drainage outlet starting at TR-218 and going South through the State Park.

Schimmoeleer presented a Resolution to establish the three trustees as the 2014 audit committee. Stacy moved to adopt the resolution with Flanagan seconding. Roll call - all yes.

Flanagan moved that the Trustees annual salary for 2014 be paid in equal monthly installments with the Trustees providing the Fiscal Officer with monthly payroll certifications allocating their time spent between roads and general administration activities for that month. Stacy seconded the motion. Roll call - all yes.

The Fiscal Officer advised he will take his full salary on a monthly basis.

Flanagan moved that the 2014 snowplow driver hourly rate be \$17.00. Stacy seconded the motion. Roll call - all yes.

Stacy moved that Margaret Potteiger continue to be a part-time janitor for 2014 at a rate of \$12.50 per hour. Flanagan seconded the motion. Roll call - all yes.

Stacy moved that the 2014 Firemen administrative annual salaries be as follows: Chief - \$8,000 (paid monthly); Two Assistant Chiefs - \$2,000 each (paid monthly); 3 – Captains at \$860 each (paid monthly). In addition, the motion established the “fire-run” rate at \$12.00 per fireman per run. The motion was seconded by Flanagan. Roll call - all yes.

Flanagan moved that Tony Humphrey continue to be a part-time maintenance worker for 2014 at a rate of \$700 per month and Dustin Humphrey also continue to be a part-time maintenance worker for 2014 at a rate of \$1,770 per month effective 1/1/2014. Stacy seconded the motion. Roll call – all yes.

Stacy moved to adopt a Resolution Retaining Elizabeth M. Stanton and The Firm of Taft, Stettinius & Hollister, LLP as Legal Counsel to Advise and Represent the Township in 2014 Annexation Matters. The motion was seconded by Flanagan. Roll call - all yes. A retainer agreement was also executed establishing rates should legal council become necessary in 2014.

The firemen’s breakfast will be held on 3/1/14 at 8:00 a.m. in the Allen Twp Center.

Meeting adjourned at 8:40 p.m.

The next regular meeting will be February 4, 2014 at 7:00 p.m.

Approved,

Mark J. Schimmoeleer, Fiscal Officer  
(Proper notice given by publishing & posting with agenda.)

Kevin Flanagan, Chairman