

Allen Township Trustees

January 8, 2013

The Allen Township Trustees met in reorganizational session with all members present. The Fiscal Officer called the meeting to order and opened nominations for chairman. Flanagan moved that Huffman be chairman with Stacy seconding. Roll call - all yes. Huffman moved that Flanagan be vice-chairman with Stacy seconding. Roll call - all yes. Huffman appointed himself as chairman of finance & roads; Flanagan as chairman of safety & cemetery; and Stacy as chairman of building & maintenance.

Stacy moved that regular meetings be held monthly on the first Tuesday of February through December. All meetings will begin at 7:00 p.m. in the Allen Township Center. Flanagan seconded the motion. Roll call - all yes.

The minutes of December 4, 2012 were read and approved as read.

The Fiscal Officer presented a list of warrants (4477 - 4496) totaling \$11,458.26 for outstanding bills. Flanagan moved to pay these bills with Stacy seconding. Roll call - all yes.

Schimmoeller provided the Trustees with the year end 2012 financial reports and reviewed the highlights with them.

Flanagan reported on the proposed installation of a new drainage outlet starting at TR-218 and going South through the State Park. He advised that Katie Reimund (ODNR) and Terry Coleman (ODNR) did a site visit and would like to have a meeting with all parties involved to discuss the project. Flanagan will work with Katie to get a meeting scheduled.

Schimmoeller presented a Resolution to establish the three trustees as the 2013 audit committee. Stacy moved to adopt the resolution with Flanagan seconding. Roll call - all yes.

Flanagan moved that the Trustees annual salary for 2013 be paid in equal monthly installments with the Trustees providing the Fiscal Officer with monthly payroll certifications allocating their time spent between roads and general administration activities for that month. Stacy seconded the motion. Roll call - all yes.

The Fiscal Officer advised he will take his full salary on a monthly basis.

Flanagan moved that the 2013 snowplow driver hourly rate be \$16.00. Stacy seconded the motion. Roll call - all yes.

Flanagan moved that Magaret Potteiger continue to be a part-time janitor for 2013 at a rate of \$12.00 per hour. Stacy seconded the motion. Roll call - all yes.

Flanagan moved that the 2013 Firemen administrative salaries be as follows: Chief - \$7,600 (paid monthly); Assistant Chief - \$3,800 (paid annually); 4 – Captains at \$815 each (paid annually). In addition, the motion established the “fire-run” rate at \$11.00 per fireman per run. The motion was seconded by Stacy. Roll call - all yes.

Flanagan moved that Tony Humphrey continue to be a part-time maintenance worker for 2013 at a rate of \$655 per month and Dustin Humphrey also continue to be a part-time maintenance worker for 2013 at a rate of \$1,700 per month effective 1/1/2013. Stacy seconded the motion. Roll call – all yes.

Stacy moved to adopt a Resolution Retaining Elizabeth M. Stanton and The Firm of Taft, Stettinius & Hollister, LLP as Legal Counsel to Advise and Represent the Township in 2013 Annexation Matters. The motion was seconded by Flanagan. Roll call - all yes. A retainer agreement was also executed establishing rates should legal council become necessary in 2013.

The firemen’s breakfast will be held on February 2nd at 8:00 a.m. in the Allen Twp Center.

Meeting adjourned at 8:15 p.m.

The next regular meeting will be February 5, 2013 at 7:00 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting with agenda.)

Edward Huffman, Chairman