

Allen Township Trustees

December 1, 2015

The Allen Township Trustees met in regular session at 7:00 p.m. in the Allen Township Center with all members present. The minutes of November 3, 2015 were read and approved as read.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$86,504.34. Huffman moved to pay these bills with Flanagan seconding the motion. Roll call - all yes.

The Trustees executed the Fire Services Contract with Cass Township for 2016 in the amount of \$19,000.00.

Fire Chief Hickman advised that the new grass truck chassis has been received and he is currently acquiring estimates to outfit the bed and related equipment.

Hickman advised that the "I Am Responding" software service is up for renewal at a cost of \$800. Huffman moved to renew the software agreement. Flanagan seconded the motion. Roll call – all yes. Hickman presented a quote from CE Solutions for an online fire training tool for the ATVFD at a cost of \$2,188.50 for a two year period. Huffman moved to accept the quote. Flanagan seconded the motion. Roll call – all yes. Hickman presented applications from Andrew Wells and Seth Longanbach for the one available Fire Captain's spot on the ATVFD. Flanagan moved that Seth Longanbach fill the vacant ATVFD Captain position effective 2016. Huffman seconded the motion. Roll call – all yes.

Fire Chief Hickman presented the Fire Runs Report for 12/2014 -11/2015. The Allen Township Volunteer Fire Department made 228 responses for the period resulting in 2,433 fireman responses which equates to \$29,196 in "Fire-Run" payments. The average response time was 6 minutes and 13 seconds. There were 95 medical assists and 47 auto accidents.

Flanagan presented a quote from the Hancock County Engineer's office to improve the township's hazard and warning signs for \$834.80. Flanagan moved to accept the quote with Stacy seconded the motion. Roll call – all yes.

A safety issue regarding the entrance to Diamondback Court on TR140 was discussed. The developer of this subdivision has allowed a power pole to remain in the middle of the street entrance to the subdivision. This pole is limiting visibility to drivers as they exit the subdivision onto TR140 in both directions. The ability for larger vehicles such as fire trucks, ambulances and snowplows to enter the subdivision is extremely difficult. The trustees will draft a letter regarding these concerns and send it to a host of officials to make them aware of the situation.

Flanagan presented a Resolution for Adoption of a New Township Health Insurance Program. Stacy moved to adopt the resolution with Huffman seconding the motion. Roll call – all yes. Flanagan moved to accept the Medical Mutual Bronze 6000 Health Plan (including the HRA option) offered through Public Employee Benefits Association (PEBA) to be the Allen Township health plan effective 1/1/2016. Stacy seconded the motion. Roll call – all yes.

The Trustees performed the annual review of the Cemetery Policy for potential adjustments. All rules, regulation and rates will remain unchanged for 2016.

Flanagan moved that Allen Township reimburse the Trustees and Fiscal Officer if they choose to attend the OTA Winter Convention in 2016. Huffman seconded the motion. Roll call – all yes

Huffman moved that Life Insurance continue to be made available to all township trustees and the fiscal officer for the year 2016. Flanagan seconded the motion. Roll call – all yes.

Flanagan moved that for 2016 the Trustees prepare a Payroll Certification Form to facilitate the ability to allocate their salaries between a road fund and the general fund in accordance with Auditor of State Bulletin 2011-007. Huffman seconded the motion. Roll call – all yes.

The Trustees set January 5, 2016 at 7:00 p. m. for the Allen Township Trustee's 2016 Organizational Meeting.

Stacy moved to go into executive session at 9:25 p.m. with Flanagan seconding the motion. Roll call – all yes.

The trustees came out of executive session at 9:40 p.m. Meeting adjourned at 9:45 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting)

Michael Stacy, Chairman