

Allen Township Trustees

December 6, 2011

The Allen Township Trustees met in regular session at 7:00 p.m. in the Allen Township Center with all members present. The minutes of November 1, 2011 were read and approved as read.

The Fiscal Officer presented a list of bills (warrants 4068 - 4122) totaling \$75,034.68. Recker moved to pay these bills. The motion was seconded by Huffman. Roll call - all yes.

Barbara Trier was in attendance to discuss a cemetery ownership issue. Colin Baird was in attendance to request that all of the maple trees in the cemetery be cut down to reduce leaf pickup. The Trustees took no action.

Chris Long from the Hancock County Engineer's Office was in attendance to discuss the 2012 road maintenance program for Allen Township.

Fire Chief Hickman provided an update on the insurance claim pending on Firehouse #1 which sustained storm damage on 9/10/2011. Mr. Riddle has agreed to allow Gibson to do the repairs when the weather permits.

Fire Chief Hickman presented the Fire Runs Report for 12/2010 -11/2011. The Allen Township Volunteer Fire Department made 175 responses for the period resulting in 2,028 fireman responses which equates to \$20,280.00 in "Fire-Run" payments. The average response time was 4 minutes and 24 seconds. There were 74 medical assists, 45 automobile crashes, 3 water rescues, 2 mutual aides and 2 structure fires.

Hickman provided an update on the Ricky Lytle property at 3874 CR 220. It would appear that Mr. Lytle has sold the property to a Mr. Perkins who seems to be cleaning up the property and making repairs to the structure.

Flanagan provided an update on the TR-108 drainage outlet replacement project. Flanagan and Huffman met with Doug Chambers and he has agreed to leave the new outlet in place provided the alternative route is also installed. The alternative route would be utilized in the future should Mr. Chambers wish to develop the area where the new outlet was originally located.

Schimmoeller advised the Trustees that all of the costs relating to repairing TR-142 from damage caused by Miller Construction Group have been paid. A demand letter for reimbursement was presented for the Trustees' consideration. The Trustees signed the demand letter and it will be sent to Miller Construction via certified mail.

The Trustees executed the Fire Services Contract with Cass Township for 2012 in the amount of \$17,000.00.

The Trustees performed the annual review of the Cemetery Policy for potential adjustments. Minor updates to the list of Trustees and phone numbers will be made. All rules, regulation and rates will remain unchanged for 2012.

Recker moved that Allen Township reimburse the Trustees and Fiscal Officer if they choose to attend the OTA Winter Convention in 2012. Huffman seconded the motion. Roll call – all yes

Recker moved that Health & Life Insurance continue to be made available to all township trustees and the fiscal officer for the year 2012 in accordance with Resolution 9/4/2007. Huffman seconded the motion. Roll call – all yes.

Schimmoeller passed out the Allen Township equipment inventories requesting that they be reviewed for accuracy and returned accordingly.

Schimmoeller gave the Trustees an update on 2012 Trustee and Fiscal Officer Compensation reporting changes. (Auditor of State Bulletin 2011-007) The new reporting changes allow the Trustees and Fiscal Officer to provide a monthly certification of the portion of their salary attributable to either roads or administrative issues. This will allow their salaries to be allocated against either a road fund or the general fund. Huffman moved that for 2012 the Trustees prepare a Payroll Certification Form to facilitate this ability to allocate salaries between a road fund and the general fund. Recker seconded the motion. Roll call – all yes.

The Trustees presented and discussed their respective monthly road inspections. The documented observations were reviewed with action plans being developed where appropriate and noted on the inspection forms.

The Trustees set January 3, 2012 at 7:00 p. m. for the Allen Township Trustee's 2012 Organizational Meeting.

Meeting adjourned at 10:00 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting)

Kevin P. Flanagan, Chairman