

Allen Township Trustees

December 7, 2010

The Allen Township Trustees met in regular session at 7:00 p.m. in the Allen Township Center with Recker and Flanagan in attendance. (Huffman was absent due to medical issues.) The minutes of November 2, 2010 were read and approved as read.

The Fiscal Officer presented a list of bills (warrants 3697 - 3756) totaling \$85,531.64. Recker moved to pay these bills. The motion was seconded by Flanagan. Roll call - all yes.

The Trustees presented and discussed their respective monthly road inspections. The documented observations were reviewed with action plans being developed where appropriate and noted on the inspection forms.

Flanagan advised that Chris Long has provided Cindy Land with all of the information necessary to prepare the easements for the TR-108 drainage outlet repairs.

Fire Chief Hickman presented the Fire Runs Report for 12/09 -11/10. The Allen Township Volunteer Fire Department made 167 responses for the period resulting in 1,939 fireman responses which equates to \$19,390.00 in "Fire-Run" payments. The average response time was 3 minutes and 46 seconds. There were 66 medical assists, 34 automobile crashes, and 7 structure fires.

Flanagan advised that he has received several reports of Home Depot trucks missing their turns resulting in damaged road signs and smashed drainage pipes. He will be contacting Home Depot to discuss these issues further.

The Fiscal Officer presented a Contract to Furnish Emergency Management Service between Hancock County and Allen Township for the period 1/1/2011 through 12/31/2012 at an annual amount of \$718.80. Flanagan moved to enter into the contract with Recker seconding the motion. Roll call - all yes.

The Fiscal Officer provided the trustees with copies of a letter dated 11/10/2010 from the Hancock County Health Department to Ricky Lytle regarding a septic tank and well abandonment at 3874 CR 220. The Health Department has given Mr. Lytle until 11/30/2010 to properly abandon the septic tank and well or legal action will be taken.

A Resolution regarding the Sale of Public Property No Longer Needed By the Allen Township Board of Trustees with an estimated value less than \$2,500 was presented by the Fiscal Officer for a used service truck plow. Recker moved for the adoption of the resolution. Flanagan seconded the motion. Roll call - all yes.

Flanagan advised that Tim Rice Trucking has made a \$2,500.00 offer to purchase the used service truck plow that was recently replaced with a new one. Recker moved that the offer be accepted. Flanagan seconded the motion. Roll call - all yes.

The Trustees executed the Fire Services Contract with Cass Township for 2011 in the amount of \$15,000.00.

The Trustees performed the annual review of the Cemetery Policy for potential adjustments with none being made at this time.

Recker moved that Allen Township reimburse the Trustees and Fiscal Officer if they choose to attend the OTA Winter Convention in 2011. Flanagan seconded the motion. Roll call – all yes

Recker moved that Health & Life Insurance continue to be made available to all township trustees and the fiscal officer for the year 2011 in accordance with Resolution 9/4/2007. Flanagan seconded the motion. Roll call – all yes.

Schimmoller passed out the Allen Township equipment inventories requesting that they be reviewed for accuracy.

At 8:25 p.m. Recker moved that the Board enter executive session to discuss personnel issues. Flanagan seconded the motion. Roll call – all yes.

At 8:37 p.m. the Board exited executive session.

The Trustees set January 4, 2011 for the Allen Township Trustee's 2011 Organizational Meeting.

Meeting adjourned at 8:40 p.m. The next meeting will be January 4, 2011 at 7:00 p.m.

Approved,

Mark J. Schimmoller, Fiscal Officer
(Proper notice given by publishing & posting)

Kevin P. Flanagan, Chairman