

## Allen Township Trustees

**October 4, 2016**

The Allen Township Trustees met in regular session at 7:00 p.m. in the Allen Township Center with all members present.

The minutes of September 6, 2016 were read and approved as read.

Township resident Kurt Winkle from the Meadow Ridge subdivision was in attendance to discuss maintenance on the retention pond in their subdivision. Kurt is investigating the home owner association's options to have some initial work completed on the retention pond. Flanagan advised that he had discussed the issue with Cindy Land of the county prosecutor's office and the township has no authority over the issue. It would appear that the two options available for the Association to pay the costs by either special assessment or as a group project through the Hancock County Engineer's office.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$42,188.84. Flanagan moved to pay these bills. The motion was seconded by Huffman. Roll call - all yes.

The Fiscal Officer advised that he met with Becky Ames, Risk Management Consultant (KLA Risk Consulting) today to discuss Allen Township risk management. Becky will be providing a report on the risk assessment meeting in a few weeks.

Fire chief Hickman advised that they are continuing to outfit the new grass truck and it should be placed in service in a couple of weeks. The oldest grass truck has been stripped down and no longer in firefighting service. This truck will be evaluated for use as an additional snowplow/service truck for the road maintenance department. Hickman also advised that he has inspected the new addition to the Partitions Plus building.

Tony Humphrey presented the Trustees with a quote from Kalida Trucking for a new snowplow for the retired fire grass truck in the amount of \$6,800.00. Flanagan moved to accept the quote with Huffman seconding the motion. Roll call - all yes.

Flanagan presented a quote from Newman Sign for two Narrow Road Notice signs for TR-99 for \$187.17. Stacy moved to order the signs with Flanagan seconding the motion. Roll call - all yes.

Stacy presented a letter from the Hancock Engineer's office regarding notifications to Allen Township when the county issues permits in Allen Township. Flanagan moved to have Allen Township advised of all county permits issued in Allen Township. Huffman seconded the motion. Roll call - all yes.

Stacy presented a License Agreement drafted by the ODNR for the outlet project on TR-218 that will provide access for a new drainage tile on the Van Buren State Park property. Flanagan moved that the Trustees execute the License. Huffman seconded the motion. Roll call - all yes.

The Fiscal Officer presented a Resolution to temporary Advance an additional \$24,316.00 to Nature Works Grant #22 Fund (4401) from General Fund (1000). Flanagan moved to adopt the resolution and Huffman seconded the motion. Roll call - all yes

The Fiscal Officer presented a Resolution to Amend the 2016 Township Annual Permanent Appropriation. The amendment is necessary to appropriately account for NatureWorks Grant HANC-027 that expanded the walking path and added a playground at the Sportsplex. The VBCSA will be making a capital contribution of approximately \$24,316.00 that will be utilized for the matching funds portion of the project. ODNR's maximum portion of the \$52,000 project was capped at \$27,684.00. Flanagan moved for the adoption of the resolution with Huffman seconding the motion. Roll call - all yes.

The next regular meeting will be November 1, 2016 at 7:00 p.m.

Meeting adjourned at 9:10 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer  
(Proper notice given by publishing & posting)

Michael Stacy, Chairman