

Allen Township Trustees

January 3, 2017

The Allen Township Trustees met in reorganizational session with all members present.

The Fiscal Officer called the meeting to order and opened nominations for chairman. Flanagan moved that Huffman be chairman with Stacy seconding. Roll call - all yes. Stacy moved that Flanagan be vice-chairman with Huffman seconding. Roll call - all yes. Huffman appointed himself as chairman of finance & roads; Flanagan as chairman of safety & cemetery; and Stacy as chairman of building & maintenance.

Flanagan moved that regular meetings be held January 30th and monthly thereafter on the first Tuesday of March through December. All meetings will begin at 7:00 p.m. in the Allen Township Center. Stacy seconded the motion. Roll call - all yes.

The minutes of December 6, 2016 were read and approved as read.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$24,239.32 for outstanding bills. Flanagan moved to pay these bills with Stacy seconding. Roll call - all yes. Schimmoeller passed out the Allen Township equipment inventories requesting that they be reviewed for accuracy and returned accordingly.

Stacy gave an update on TR-218 drainage project. He has spoken with Mike Swan and Scott Sharpe with ODNR and they are in the process of setting up a meeting with the trustees to discuss the timing of the project.

Flanagan gave an update on the Chagrin Valley drainage project. The residents in the area are pushing back on the current project as designed. They would prefer to see a pipe installed rather than an open ditch. Flanagan presented a Proposed Change Order from the Hancock County Engineer to install a pipe at an additional cost to the township of approximately \$3,165.00. After a short discussion no action was taken.

The trustees reviewed the notes from their 1/2/2017 road inspection in conjunction with the Hancock County Engineer's assessment. The trustees will request the Hancock County Engineer to include Allen Township's TR-230 in the county's paving bid for 2017. In addition, Allen Township will request to be included on the county's striping bid for several Allen Township roads that are in need of fresh striping.

Schimmoeller presented a Resolution to establish the three trustees as the 2017 audit committee. Flanagan moved to adopt the resolution with Stacy seconding. Roll call - all yes.

Stacy moved that the Trustees annual salary for 2017 be paid in equal monthly installments. Flanagan seconded the motion. Roll call - all yes. The Fiscal Officer advised he will take his full salary on a monthly basis.

Stacy moved that the 2017 snowplow driver hourly rate be \$18.00. Flanagan seconded the motion. Roll call - all yes. Flanagan moved that Margaret Potteiger continue to be a part-time janitor for 2017 at a rate of \$13.25 per hour. Stacy seconded the motion. Roll call - all yes. Stacy moved that Tony Humphrey continue to be a part-time maintenance worker for 2017 at a rate of \$740 per month effective 1/1/2017 with Flanagan seconding the motion. Roll call - all yes. Flanagan moved that Dustin Humphrey continue to be a part-time maintenance worker for 2017 at a rate of \$1,875 per month effective 1/1/2017. Stacy seconded the motion. Roll call - all yes. Stacy moved that the 2017 Firemen administrative monthly salaries be as follows: Chief - \$720; One Assistant Chief - \$360; 4 - Captains at \$80 each. In addition, the motion established the "fire-run" rate at \$13.00 per fireman per run. The motion was seconded by Flanagan. Roll call - all yes.

The Fiscal Officer advised that he has completed the computerization of the Bechtel Cemetery Records and presented the Trustees with a couple of reports showing that there are currently 416 grave sites available for sale of the established 5,387 grave sites. These reports will be verified with sexton Tony Humphrey's records with respect to graves sites available for sale.

Flanagan presented a Resolution establishing a prohibition on the cultivation, processing and retail dispensing of medical marijuana and prohibiting the cultivation, processing and retail dispensing of medical marijuana in all zoning districts in Allen Township, Hancock County Ohio. Stacy moved for the adoption of the resolution with Flanagan seconding the motion. Roll call - all yes.

The firemen's breakfast will be held on March 4, 2017 at 8:00 a.m. in the Allen Twp Center.

The next regular meeting will be January 30, 2016 at 7:00 p.m.

Meeting adjourned at 9:45 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting)

Edward Huffman, Chairman