

Allen Township Trustees

January 2, 2019

The Allen Township Trustees met in reorganizational session with all members present.

The minutes of December 4, 2018 were read and approved.

The Fiscal Officer called the meeting to order and opened nominations for chairman. Stacy moved that Flanagan be chairman with Huffman seconding. Roll call - all yes. Huffman moved that Stacy be vice-chairman with Flanagan seconding. Roll call - all yes. Flanagan appointed himself as chairman of finance & roads; Huffman as chairman of safety & cemetery; and Stacy as chairman of building & maintenance.

Huffman moved that regular meetings be held on the first Tuesday of February through December. All meetings will begin at 7:00 p.m. in the Allen Township Center. Stacy seconded the motion. Roll call - all yes.

Fire Chief Hickman provided an update on the fire department operations. He advised that five sets of turn-out gear will need to be replaced this year.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$23,523.91 for outstanding bills. Stacy moved to pay these bills with Huffman seconding. Roll call - all yes.

The Fiscal Officer advised that the web-site calendar was up and running a couple of weeks ago. So far, there has only been one scheduling request. Jennifer Deiter asked to schedule every Tuesday night for Boy Scouts for 2019.

Flanagan presented a request from the Cub Scouts requesting a series of reoccurring meeting dates to use the Twp Center. Flanagan moved that the rental fee be waived for the Cub Scouts. Stacy seconded the motion. Roll call - all yes.

Stacy advised that due to the holidays, there was no progress to report since the last meeting on getting the bid package put together for the new fire station on CR 220.

Schimmoller presented a Resolution to establish the three trustees as the 2019 audit committee. Stacy moved to adopt the resolution with Huffman seconding. Roll call - all yes.

Stacy moved that the Trustees annual salary for 2019 be paid in equal monthly installments. Huffman seconded the motion. Roll call - all yes. The Fiscal Officer advised he will take his full salary on a monthly basis.

Stacy moved the 2019 snowplow driver hourly rate be \$19.00. Huffman seconded the motion. Roll call - all yes.

Stacy moved that Margaret Potteiger continue to be a part-time janitor for 2019 at a rate of \$14.00 per hour. Flanagan seconded the motion. Roll call – Stacy and Flanagan yes, Huffman abstained.

Stacy moved that Tony Humphrey continue to be a part-time maintenance worker for 2019 at a rate of \$780 per month effective 1/1/2019 with Huffman seconding the motion. Roll call - all yes.

Huffman moved that Dustin Humphrey continue to be a part-time maintenance worker for 2019 at a rate of \$1,980 per month effective 1/1/2019. Stacy seconded the motion. Roll call – all yes.

Huffman moved that the 2019 Firemen administrative monthly salaries be as follows: Chief - \$760; One Assistant Chief - \$380; 4 – Captains at \$85 each. In addition, the motion established the “fire-run” rate at \$14.00 per run. The motion was seconded by Stacy. Roll call - all yes.

The Trustees signed the ODOT 2018 Township Highway System Mileage Certification of 39.266 miles of roads in Allen Township.

Stacy presented a recent road condition report. The Trustees discussed which roads are to be included in the 2019 road surface maintenance schedule. A request to Hancock County to be included on their road maintenance bidding will be made.

Huffman presented a five year lease with the VBCSA for the Sportsplex. Stacy moved to sign the lease. Huffman seconded the motion. Roll call - all yes.

The next regular meeting will be February 5, 2019 at 7:00 p.m.

Meeting adjourned at 10:30 a.m.

Approved,

Mark J. Schimmoller, Fiscal Officer
(Proper notice given by publishing & posting)

Kevin Flanagan, Chairman