

Allen Township Trustees

January 7, 2020

The Allen Township Trustees met in reorganizational session with all members present.

The Fiscal Officer called the meeting to order and opened nominations for chairman. Huffman moved that Stacy be chairman with Flanagan seconding. Roll call - all yes. Flanagan moved that Huffman be vice-chairman with Stacy seconding. Roll call - all yes. Stacy appointed himself as chairman of finance & roads; Huffman as chairman of safety & cemetery; and Flanagan as chairman of building & maintenance.

Huffman moved that regular meetings be held on the first Tuesday of February through December. All meetings will begin at 7:00 p.m. in the Allen Township Center. Flanagan seconded the motion. Roll call - all yes.

The minutes of December 3, 2019 were read and approved.

Bill Bateson was in attendance to advise the Trustees of his candidacy for Hancock County Commissioner.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$49,602.03 for outstanding 2019 bills. Huffman moved to pay these bills with Flanagan seconding. Roll call - all yes.

Schimmoeller provided the Trustees with the yearend 2019 financial reports and reviewed the highlights with them.

The Fiscal Officer presented a Resolution to permanently appropriate \$2,566,890.00 of the \$3,865,783.46 amount certified by the Hancock County Budget Commission for 2020. Flanagan moved to adopt the resolution and Huffman seconded the motion. Roll call - all yes.

The Fiscal Officer presented Blanket Certificates and Purchase Orders for the Trustees to approve to start 2020.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$16,084.42 for outstanding 2020 bills. Flanagan moved to pay these bills with Huffman seconding. Roll call - all yes.

Schimmoeller presented a Resolution to establish the three trustees as the 2020 audit committee. Huffman moved to adopt the resolution with Flanagan seconding. Roll call - all yes.

Fire Chief Hickman provided an update on the fire department operations. Gary advised that many of the air pack bottles will need to be replaced this year due to their expiration dates.

Tony Humphrey provided an update on the road maintenance and the cemetery. Tony advised that the steel dump bed on the Sterling dump truck rusted out and was replaced for \$14,000 from Kalida Truck.

Huffman moved that the Trustees annual salary for 2020 be paid in equal monthly installments. Flanagan seconded the motion. Roll call - all yes.

The Fiscal Officer advised he will take his full salary on a monthly basis.

Stacy moved the 2020 snowplow driver hourly rate be \$20.00. Huffman seconded the motion. Roll call - all yes.

Stacy moved that Margaret Potteiger continue to be a part-time janitor for 2020 at a rate of \$14.75 per hour. Flanagan seconded the motion. Roll call – Stacy and Flanagan yes, Huffman abstained.

Huffman moved that Tony Humphrey continue to be a part-time maintenance worker for 2020 at a rate of \$825 per month and Dustin Humphrey continue to be a part-time maintenance worker for 2020 at a rate of \$2,085 per month effective 1/1/2020. Flanagan seconded the motion. Roll call – all yes.

Flanagan moved that the 2020 Firemen administrative monthly salaries be as follows: Chief - \$800; One Assistant Chief - \$400; 4 – Captains at \$90 each. In addition, the motion established the “fire-run” rate at \$15.00 per run. The motion was seconded by Huffman. Roll call - all yes.

Schimmoeller presented a resolution prepared by the Hancock County Engineer’s office for Authorization For Hancock County to Contract Resurfacing of Township Roads. Allen township’s road work on TR 101 (TR142-CR220), TR108 (TR229-TR232), and TR114 (TR229-TR232) will be combined with several other Townships and the County in the 2020 bidding process. The County Engineer’s estimated cost for the Allen Township work is \$173,908.53. Flanagan moved to approve the resolution with Huffman seconding. Roll call - all yes.

The Fireman’s breakfast will be February 29th.

The next regular meeting will be February 4, 2020 at 7:00 p.m.

Meeting adjourned at 9:45 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting)

Michael Stacy, Chairman