

Allen Township Trustees

November 3, 2020

The Allen Township Trustees met in regular session at 7:00 p.m. in the Allen Township Center with all members present. The minutes of October 6, 2020 were read and approved.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$27,300.28 for outstanding bills. Flanagan moved to pay these bills with Huffman seconding. Roll call - all yes.

Schimmoeller advised that two additional CARES ACT funding amounts (\$16,426.20 and \$78,882.24) have been received from the Hancock County Auditor.

Schimmoeller presented an Amended 2020 Township Annual Permanent Appropriation Resolution to include the additional CARES ACT funds (\$95,308.44), Flanagan moved to adopt the resolution with Huffman seconding the motion. Roll call - all yes.

Schimmoeller advised that year-to-date CARES ACT funds received totals \$128,160.84. Expenditures year-to-date total \$30,064.36 leaving \$98,096.48 available.

Flanagan moved that Buckeye Plumbing Heating and Cooling LLC be hired to supply materials and labor to install touchless fixtures in all Township facilities and a HVAC scrubber in the Township Center not to exceed \$50,000 utilizing CARES ACT funds to reduce the spread of COVIC-19. Huffman seconded the motion. Roll call – all yes.

Flanagan moved to purchase a Cordless E-Static Handheld Disinfecting Sprayer from Friends Office Supply for \$999.99 utilizing CARES ACT funds to reduce the potential spread of COVID-19 in the Allen Township Center. Huffman seconded the motion. Roll call – all yes.

Fire Chief Hickman gave an update on the fire department operations. The new fire equipment building on CR220 has been completed.

Hickman advised that additional face pieces for the airpicks are necessary to avoid multiple firemen utilizing the same face piece during an emergency/fire response. He presented a quote from Fire Safety Services for 30 additional face pieces at a total cost of \$9,623.10. Flanagan moved to utilize CARES-ACT funds to purchase the additional 30 face pieces as quoted by Fire Safety Services. Stacy seconded the motion. Roll call - all yes.

Hickman presented a quote from Arrowhead Construction to construct a COVID-19 decontamination/quarantine area in fire station #2 for \$9,989.00. Currently the Township Center is both the location for all public Trustee meetings and the decontamination area for fire fighters when they return from a call. This situation is subjecting Allen Township elected officials and residents to the COVID-19 virus and must be rectified. Stacy moved to accept the quote from Arrowhead and utilize CARES-ACT funds to finance the project. Flanagan seconded the motion. Roll call - all yes.

Hickman requested that the Fiscal Officer order 6 more cases of AHP 7% Peroxide Solution for the disinfecting fogger being utilized by the fire department.

Tony Humphrey reported on road and cemetery operations.

Flanagan moved to renew the Fire Protection Contract with Cass Township at \$21,000.00 for 2021. Huffman seconded the motion. Roll call - all yes.

The Fiscal Officer presented the 2021 Health Insurance Renewal package from Medical Mutual (Each Trustee was sent a copy of the package prior to the meeting). The health care insurance premiums for 2021 will be increasing by 5.19%. The life insurance policy premiums will remain unchanged. Huffman moved that Health Insurance continue to be made available to all township trustees and the fiscal officer for the year 2021 in accordance with Resolutions 12-01-15, 12-28-15 and 12-28-15. Flanagan seconded the motion. Roll call – all yes.

Flanagan moved that Life Insurance continue to be provided by the township for the trustees and the fiscal officer for the year 2021. Huffman seconded the motion. Roll call – all yes.

Meeting adjourned at 9:00 p.m.

The next regular meeting will be December 1, 2020 at 7:00 p.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting with agenda.)

Michael Stacy, Chairman